

# Volunteer Opportunities!

**Sacred Heart Community Service** wants to brighten the Thanksgiving and Christmas holidays for low-income families and **needs your help!** Volunteer opportunities for both the Holiday Food and Toy Programs are available. Both individuals and groups are welcome.

To sign-up for a volunteer opportunity or to receive further information contact the Volunteer Office at [volunteers@sacredheartcommunityservice.org](mailto:volunteers@sacredheartcommunityservice.org) or call the Volunteer Office at **(408) 278-2171**.

**Thursday Night Pantry Staging:** Help us get as many individual canned goods sorted as possible! Great group project! Volunteers should be able to lift crates of food weighing up to 40 pounds.

November 17 <sup>th</sup>	4:00 PM—7:00 PM
December 8 <sup>th</sup>	4:00 PM—7:00 PM

**Thanksgiving Food Program:** Help provide over **3,300 holiday meals** by sorting canned food; bagging beans, rice, and produce; assembling boxes; sorting clothing donations; and distributing them with a *SMILE!* Adult volunteers welcome. Limited opportunities are available for volunteers under the age of 14. Volunteers under the age of 12 *must* be accompanied by an adult.

November 18 <sup>th</sup>	Set-up	9:00 AM—Noon, 1:30 PM—4:00 PM, 3:30—6:00 PM
November 19 <sup>th</sup>	Box Filling	8:30 AM—11:30 AM, 1:00 PM—4:00 PM
November 21 <sup>st</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup>	Distribution	8:00 AM—Noon, 11:30 AM—3:30 PM, 3:00 PM—6:00 PM (until 7:00 PM on 11/22)

**Christmas Food Program:** Help provide over **3,000 holiday meals**. Adult volunteers welcome. Limited opportunities are available for volunteers under the age of 14. Volunteers under the age of 12 *must* be accompanied by an adult.

December 9 <sup>th</sup>	Set-up	9:00 AM—Noon, 1:30 PM—4:00 PM, 3:30—6:00 PM
December 10 <sup>th</sup>	Box Filling	8:30 AM—11:30 AM, 1:00 PM—4:00 PM
December 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup>	Holiday Prep	8:00 AM—Noon, 11:30 AM—3:30 PM, 3:00 PM—6:00 PM (until 7:00 PM on 12/13)
December 21 <sup>st</sup> , 22 <sup>nd</sup>	Distribution	8:00 AM—Noon, 11:30 AM—3:30 PM, 3:00 PM—6:00 PM

**Christmas Toy Box:** Volunteers **18 and over** are invited to help during our *Christmas Toy Box* program. Volunteers will help set up and assist pre-registered parents to select toys for their children. Limited opportunities for those under the age of 18 are available during the *Christmas Toy Box* Program.

December 17 <sup>th</sup>	Set-up	8:30 AM—11:30 AM, 1:00 PM—4:00 PM
December 18 <sup>th</sup>	Receiving	8:00 AM—11:00 AM, 11:00 AM—2:00 PM,
	Donations	2:00 PM—5:00 PM
December 19 <sup>th</sup>	Distribution	8:00 AM—11:30 AM, 11:00 AM—2:30 PM, 2:00 PM—5:30 PM, 5:00—8:30 PM

**Holiday Break Opportunities:** Volunteer shifts are also available on Friday December 23rd, Tuesday December 27th, Wednesday December 28th, and Thursday December 29th. Please call or email for shift times. Please call the Volunteer Office at **(408) 278-2171** for more information or email us at [volunteers@sacredheartcommunityservice.org](mailto:volunteers@sacredheartcommunityservice.org).



## *Holiday 2005 Information*

*How YOU can help make the  
holidays bright for families  
in our community!*



Sacred Heart Community Service  
1381 South First Street at Alma, San Jose, CA 95110  
PH: 408.278.2160 Fax: 408.885.9071  
[www.sacredheartcommunityservice.org](http://www.sacredheartcommunityservice.org)

Dear Friends,

What I love the most about the holiday season at Sacred Heart Community Service is how beautifully everything comes together to be able to serve those in need in our community.

As the year winds down and families have been served with wonderful food boxes and brand new toys for their children, you can't help but think about all the people that came together to make it happen. During November and December, Sacred Heart Community Service will provide 6,300 families with holiday food boxes and 1,800 families with new toys.

Meeting these goals is not an easy task when you go at it alone, but with the help and generosity of thousands of individuals like you, together we can make a difference!

We hope this guide will inspire you to make a financial donation, donate new toys or food, volunteer your time and talents, or get others involved through a holiday drive. As the old saying goes, "It is more blessed to give than to receive."

Please don't miss out on this truly amazing opportunity to share your time, talents, and treasure!

Blessings & Love,

**Marizela Maciel**

Co-Interim Executive Director

### Here are the facts

From a little to a lot, every donation makes a difference!

**\$20.00** will provide one can of iron-rich formula for an infant.

**\$50.00** will provide a family of four with a Thanksgiving dinner with all the trimmings.

**\$100.00** will provide toys, games, and books for a family with three school-age children.

**\$1,000.00** will provide 40 warm blankets for

# The Programs

**FOOD:** Thanksgiving and Christmas resonate with all of us as a special time to gather around a table bountiful with food. This year, our goal is to provide 6,300 families with **frozen turkeys (10–15 pounds each)**. Other holiday food items needed are: **hams, frozen chicken, infant formula, beans, rice, potatoes, and pasta.**

We also provide the homeless in our community with an opportunity for a nutritious meal. The special needs of this community (who often have no cooking facilities) are: **pop-top items, canned hams, canned soups, canned tuna, canned veggies, canned fruit, and bottled water or juice.**

**Please deliver Thanksgiving food items November 14th - 18th. Note that Sacred Heart Community Service will not be open November 24th or 25th.**

**Please deliver Christmas food items December 5th - 8th.**

**TOYS:** Be **Santa's Helper!** In order to create our Annual Toy Box, which provides over 1,800 families with a joyful holiday season, we need your help collecting **15,000 new toys and gifts.**

**Please bring NEW, UNWRAPPED toys.**

Infant Toys	Sports Equipment	Tricycles/Bicycles
Fisher-Price Toys	New Clothing	Radios/CD Players
Playskool Toys	Gift Certificates (music)	Books (for ages 1-16)
Legos/Building Blocks	Hair Accessories	Toy Trucks
Baby Dolls	Hair Dryers/Curling Irons	Coloring Books/Crayons
Stuffed Animals	Jewelry-Earrings/Necklaces	Art Supplies

**Note:** During this season of peace, please no toy guns or toys that promote violence.

**Please deliver Christmas toys to Sacred Heart Community Service by December 17<sup>th</sup> before 5:00 PM.**

**We are unable to accept any donations of Christmas trees!**

If you would like to conduct a **"drive"** to collect any of the items listed above at your company, school, or civic organization, please call our Drive Hot Line at 408.278.2163, send us an e-mail at [drives@shcstheheart.org](mailto:drives@shcstheheart.org) OR visit our website at [www.sacredheartcommunityservice.org](http://www.sacredheartcommunityservice.org)

**Donation Station:** The **Donation Station is located in the back of the building.** Every effort is made by our agency to ensure that you are greeted with a smile and someone who can assist you with bringing in your donation. During this busy time we ask that you please wait to unload until a staff member or volunteer can acknowledge your gift. Please check our website or phone (408) 278-2160 for holiday hours.